

## Budget Request Form

Total requested \_\_\_\_\_ (\$750 maximum)

Name \_\_\_\_\_ Grade Level \_\_\_\_\_

School \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Please itemize and provide complete information in each section. Remember to include tax and shipping where applicable. If funds are not requested for a particular area, please indicate by entering \$0. *Attach additional pages if necessary.* Partial funding may be provided. Applicant may be contacted for further information.

## Budget Summary

Line Item	Requested Amount	Total
<b>2011 Economics Exchange Meeting*</b>		
<ul style="list-style-type: none"> <li>All grant recipients are eligible to receive a \$50 stipend to help defray the cost of a substitute.</li> <li>Grant recipients living more than 100 miles from the conference site may apply for an additional \$150 stipend to help defray the costs of attendance.</li> <li>This stipend will be <b>in addition</b> to grant money received.</li> <li>Additional information will be provided at a later time.</li> </ul>		
<b>Student Activity Supplies (consumable)</b>		
Supplies		
<i>Subtotal</i>		
<b>Instructional Supplies</b>		
Books/charts/posters		
Video/software		
Supplies (consumable)		
<i>Subtotal</i>		
<b>Student Field Trip</b>		
Field trip (up to 1/3 of grant request)		
<i>Subtotal</i>		
<b>Stock Market Game™</b>		
Fees (up to 1/3 of grant request)		
<i>Subtotal</i>		
<b>Grand Total of Grant Request:</b>		

\*Attendance is required for grant recipients.

# Detailed Budget Request

Please provide a budget justification detailing how you arrived at the dollar amount listed in the Budget Summary. For example, under "Instructional Supplies," you will list the items in each subgroup to be purchased and the amounts they each cost. *Please note: Equipment and Furniture are not allowable expenditures for this request.*

<b>Student Activity Supplies (consumable)</b>
Supplies:
<b>Instructional Supplies</b>
Books/charts/posters:
Video/software:
Supplies (consumable):
<b>Student Field Trip</b>
Field Trip:
<b>Stock Market Game™</b>
Fees: