



**Economics
Arkansas**
EDUCATION FOR REAL LIFE

Economics Arkansas Application for Employment

It is the policy of Economics Arkansas to provide equal employment opportunities to all applicants without regard to race, color, sex (including pregnancy, gender identity and sexual orientation), religion, national origin, ancestry/genetic information, age, political affiliation, military or veteran status, disability (physical or mental) or any other trait protected by applicable law.

PERSONAL INFORMATION

(Please complete all fields. Incomplete information could disqualify you from further consideration.)

Name: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Home Phone: _____ Cell Phone: _____

Are you eligible to work in the United States? _____ Yes _____ No

Are you at least 18 years or older? _____ Yes _____ No*

* (If not, you may be required to provide authorization to work.)

Are you available to work Monday – Friday? _____ Yes _____ No*
*(If not, please explain: _____)

Are you available to work occasional evenings and weekends if needed? _____ Yes _____ No

Are you able to perform the essential functions of the job for which you are applying, with or without reasonable accommodation? _____ Yes _____ No

EMPLOYMENT DESIRED

Date you can start: _____ Hourly rate/Salary desired: _____

Position desired: _____

Are you currently employed? _____ Yes* _____ No
*(If so, may we inquire of your present employer? _____ Yes _____ No)

Do you know anyone who works for our organization? _____ Yes* _____ No
*(If yes, then who? _____)

Education	Name/Location of School	Degree Received	Subjects Studied or Major
High School			
College/University			
Trade, Technical or Business School			

EMPLOYMENT HISTORY

(Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. You may attach a resume containing the information requested in this section. Incomplete information could disqualify you from further consideration.)

From	To	Employer Name	Telephone
Job Title		Address	
Immediate Supervisor and Title		Summarize nature of work performed and job responsibilities	
Reason for leaving			

From	To	Employer Name	Telephone
Job Title		Address	
Immediate Supervisor and Title		Summarize nature of work performed and job responsibilities	
Reason for leaving			

From	To	Employer Name	Telephone
Job Title		Address	
Immediate Supervisor and Title		Summarize nature of work performed and job responsibilities	
Reason for leaving			

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, please explain: _____

REFERENCES

(Give the names of three persons not related to you, whom you have known at least three (3) years professionally and/or personally.)

Name	Company	Address, Phone, Email	Years Acquainted
1.			
2.			
3.			

Please read carefully before signing:

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation by Economics Arkansas to hire me. If I am hired, I understand that either Economics Arkansas or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Economics Arkansas has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Economics Arkansas true and complete information on this application. No requested information has been concealed. I authorize Economics Arkansas to contact references provided for reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

I understand that I may be required to complete a background check as a condition of employment and agree to do so if offered the position.

Date _____ Signature _____